



DRYSDALE FOOTBALL CLUB FACILITY BOOKING FORM

Please return this form to The Secretary Drysdale Football Club PO Box 12 Drysdale 3222
or email to drysdalefootballclub@gmail.com

CONTACT FOR FUNCTION

NAME: _____

ADDRESS: _____

TELEPHONE: Land Line: _____ **Mobile Number:** _____

FUNCTION: _____

DATE/DATES REQUIRED: _____

START: _____ **APPROX FINISH:** _____

REGULAR BOOKING IF SO HOW OFTEN: _____

DFC BAR REQUIRED: YES NO

RENTAL FEE: \$ _____

DATE PAID: _____

BAR TAB: \$ _____

DATE PAID: _____

CLEANING BOND \$ _____

DATE PAID: _____

SIGNATURE _____ **DATE** _____
(Hirer)

SIGNATURE _____ **DATE** _____
(Drysdale Football Club Commitee)

Please turn over for conditions of hire

OFFICE USE ONLY: DATE BOOKING RECORDED IN DIARY _____
DATE INVOICE SENT IF REQUIRED _____



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CONDITIONS OF FACILITY RENTAL

Fees and Charges

Facility Rental is set by the Committee of Management on an annual basis.

Community Group room rental	\$30 per usage
Function facility rental (non member)	\$500.00 if min bar spend reaches \$1000 rental will be \$300
Function facility rental (member)	\$150.00
Cleaning Bond	\$150.00

This fee must be paid in advance unless otherwise negotiated with the Drysdale Football Club Committee of Management. Bar tab must be paid at conclusion of function.

Certificate of Public Liability Insurance

- Drysdale Football Club holds a current certificate of Public Liability.

Cancellations

- Drysdale Football Club requires 96 hours' notice to cancel a facility booking for one off bookings, or full fees will be charged.
- For bookings on a weekly, fortnightly or monthly basis that are more than 2 consecutive weeks, full fees will be charged on cancellations.

Liquor Licence

Attached are the obligations of the Drysdale Football Club's Liquor Licence. All rules and obligations must be upheld at all times. This includes private functions providing their own beverages. Please initial each page of the obligations once read and understood as proof that the below signed will adhere to all rules and obligations.

Declaration of Responsibility

I will ensure that the facilities are left clean and tidy and that any breakages or problems with equipment are reported to the Committee immediately. I understand and will follow all Drysdale Football Club philosophies and policies, a copy can be obtained on request. I will ensure that all obligations in regards to the Drysdale Football Club Liquor Licence are adhered to

Hirer to Sign _____ **DATE:** _____

FACILITIES REQUIREMENTS

- Please ensure that the facilities are left clean and tidy and any breakages reported immediately
- All supplies to be put back where they belong.
- Lighting and Heating to be switched off.
- All doors and windows to be locked.
- Keys to be returned with 12 hours of function

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